



Montgomery County Department of Permitting Services

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Commissioning – IgCC

In addition to the IECC requirements, a Commissioning Plan is required for all projects affected under the IgCC. Where application is made for construction under the IgCC, the registered design professional in responsible charge or approved agency shall perform commissioning during construction and after occupancy as required by [Table 903.1](#). Where [Table 903.1](#) specifies that commissioning is to be done on a periodic basis, the registered design professional in responsible charge shall provide a schedule of periodic commissioning with the submittal documents that shall be reviewed and *approved* by DPS

[Table 903.1](#) serves as the basis for the IgCC Commissioning Plan. This Table has been converted into a checklist to be submitted with your construction documents.

Preoccupancy report requirement. The approved commissioning agency shall keep records of the commissioning required by the IgCC. The approved agency shall furnish commissioning reports to the owner and the registered design professional in responsible charge and, upon request, to DPS. Reports shall indicate that work was or was not completed in conformance to *approved* construction documents. Discrepancies shall be brought to the immediate attention of the contractor for correction. Where discrepancies are not corrected, they shall be brought to the attention of the owner, *DPS* and to the registered design professional in responsible charge prior to the completion of that phase of the work. Prior to the issuance of a Certificate of Occupancy, a final commissioning report shall be submitted to and accepted by DPS.

Post-occupancy report requirement. Post-occupancy commissioning shall occur as specified in the applicable sections of this code as noted in [Table 903.1](#). A post-occupancy commissioning report shall be provided to the owner within 30 months after the Certificate of Occupancy is issued for the project and shall be made available to DPS upon request.